**BIOS 301**  
Graduate Environment of Support

**Fall 2020**

**Wednesdays, 1:00 – 2:20pm**  
Zoom: [https://tinyurl.com/bios301-fall2020](https://tinyurl.com/bios301-fall2020)

**Instructor:** Ayodele Thomas, PhD  
Associate Dean for Graduate & Career Education and Diversity, School of Medicine

**Office:** Medical School Office Building (MSOB), Suite 100, Room 126A  
**Contact:** (650) 724-3712; ayodele.thomas@stanford.edu

**COURSE DESCRIPTION**
The objective of this course is to assist graduate students adapting to the Stanford environment in terms of academic, psychosocial, financial, and career issues and how these relate to diversity, inclusion & belonging, resources, and policies. Presentations will be made by guest faculty, advanced graduate students and key campus administrators.

**GRADING**
One unit grade will be satisfactory/no credit. Attendance and participation in all class meetings is expected. *Students who have exhausted their allotted credits may audit the course by e-mailing the instructor.*

As you know, we are engaged in this class under extraordinary circumstances and I want to acknowledge the challenges of the current context. This revised version of my course, and the circumstances it is offered under, are going to require adaptability, understanding, and help from all of us--I thank you in advance for all that you do. Please do feel free to reach out to me about how the class is going at any time by email or we can schedule a meeting. Also, I want to especially call attention to the support Stanford offers through Counseling and Psychological Services (CAPS), available 24 hours a day at 650-723-3785.

**DATE** | **WEEK** | **TOPIC**
--- | --- | ---
Sept 16 | 1 | Introduction
Sept 23 | 2 | Graduate student panel
Sept 30 | 3 | Managing advisor/advisee relationships
Oct 7 | 4 | Learning How to Write for a graduate school audience  
_Zandra L. Jordan, PhD, Director, Hume Center for Writing and Speaking_
Oct 14 | 5 | There is life outside of research
Oct 21 | 6 | Teaching & Funding  
_Amanda Modell, Associate Director, Center for Teaching and Learning (CTL)  
Jae Chung, Associate Director, Student Learning Programs, CTL  
TBD, Financial Aid Office_
Oct 28 | 7 | Faculty Panel
Nov 4 | 8 | Making the most of campus resources for graduate students  
_Ken Hsu, Assistant Vice Provost of Student Affairs & Director, Graduate Life Office (GLO)  
Laurette Beeson, Assoc. Director & Assistant Dean, GLO; and other Assist. Deans, GLO_
Nov 11 | 9 | Using your Ph.D. to pursue a career  
_Anika Green, Assist. Vice Provost for Grad Education & Director, DARE Doctoral Fellowship  
Urmila Venkatesh, Assistant Dean of Career Education, and Associate Director, Career Communities - PhDs and Postdocs, BEAM, Stanford Career Education_
Nov 18 | 10 | Professional Development Planning for Graduate Students

Students with documented disabilities: Students who may need an academic accommodation based on the impact of a disability must initiate the request with the Student Disability Resource Center (SDRC) located within the Office of Accessible Education (OAE). SDRC staff will evaluate the request with required documentation, recommend reasonable accommodations, and prepare an Accommodation Letter for faculty dated in the current quarter in which the request is being made. Students should contact the SDRC as soon as possible since timely notice is needed to coordinate accommodations.